**Sample Proclamation Letter for Local Officials**

Dear Mayor/ Councilmember\_\_\_\_\_\_\_\_\_\_\_:  
  
On behalf of the Foundation for Sarcoidosis Research, I am writing to request your proclamation of the month of April as Sarcoidosis Awareness Month in the city/town of \_\_\_\_\_\_\_\_\_\_\_\_\_\_.  
  
Sarcoidosis is a systemic, inflammatory disease that can affect almost any organ in the body. It occurs when a person’s immune system overreacts resulting in the formation of granulomas, microscopic clumps of inflammatory cells. Patients can experience a wide range of debilitating symptoms which can lead to death - the cause remains unknown.

Sarcoidosis Awareness Month offers a rare opportunity to focus attention on this devastating illness.

(Briefly discuss why you care and local activities/support for sarcoidosis)  
  
In recognition of sarcoidosis and 200,000 patients suffering across the United States, we ask that the city/town of \_\_\_\_\_\_\_\_\_ issue a proclamation that recognizes April as Sarcoidosis Awareness Month. We would be particularly honored to have you present this proclamation at (describe the event at which you would like the proclamation read, if applicable).  
  
More information and sample language that might be helpful in drafting a proclamation, is attached. We look forward to working with your office on this important endeavor and in representing our city/town in this national campaign.  
  
Thank you for your consideration.  
  
Sincerely,  
  
(Signature and title)  
(Contact information)